

**GARRISON DIVERSION CONSERVANCY DISTRICT
AGRICULTURE AND NATURAL RESOURCES COMMITTEE**

**Garrison Diversion Conservancy District
Carrington, North Dakota
June 6, 2019**

A meeting of the Agriculture and Natural Resources Committee of the Garrison Diversion Conservancy District was held at the Garrison Diversion headquarters, Carrington, North Dakota, on June 6, 2019. The meeting was called to order by Chairman Dave Anderson at 10:00 a.m.

DIRECTORS PRESENT

Board Chairman Ken Royse
Committee Chairman Dave Anderson
Director Rick Anderson
Director Norman Haak (by conference phone)
Director Kelly Klosterman (by conference phone)
Director Jim Pellman

DIRECTORS ABSENT

None

OTHERS PRESENT

Staff members of the Garrison Diversion Conservancy District were present along with others. A copy of the registration sheet is attached to these minutes as Annex I.

The meeting was recorded to assist with compilation of the minutes.

READING OF THE MINUTES

Motion by Director Klosterman to dispense with a reading of the April 11, 2019, Agriculture and Natural Resources Committee minutes and approve them as distributed. Second by Director Haak. Upon voice vote, motion carried.

OAKES IRRIGATION RESEARCH SITE UPDATE

2020 Budget - - Kip Kovar, Secretary, reported the state legislature passed HB 1020, which includes appropriations for NDSU Ag Research and Extension, including the 2019-2021 SBARE priorities. Priority #3 provides \$200,000 in funding for the Oakes Irrigation Research Site (OIRS) per biennium.

Mr. Kovar reminded the committee that the 2020 OIRS budget was approved by the Agriculture and Natural Resources Committee in the amount of \$267,875 at their April 11

meeting, and this amount is included in Garrison Diversion's preliminary 2020 budget for approval by the full board in July.

Mr. Kovar added due to the passage of HB 1020, a revised OIRS 2020 budget has been submitted from the NDSU Research Center in the amount of \$167,875, a copy which is attached to these minutes as Annex II.

Mr. Kovar said if the committee approves the revised budget, Garrison Diversion's 2020 budget would be reduced by \$100,000 or the committee could opt to keep the \$100,000 in the budget to possibly go toward construction of a new facility that is needed at the OIRS.

Director Klosterman said he feels the 2020 OIRS budget should be reduced by \$100,000 because what was submitted by the NDSU Research Center is an operating budget.

Motion by Director Klosterman to approve the revised 2020 Oakes Irrigation Research Site budget in the amount of \$167,875. Second by Director R. Anderson.

Chairman Anderson questioned if the revised budget is approved, is there a way to get the \$100,000 back into the budget if the committee decides to assist with future funding in the construction of a new facility at the OIRS.

Merri Mooridian, Administrative Officer, Garrison Diversion, said the committee could keep the 2020 OIRS budget amount at \$267,875, leaving \$167,875 for operating and create a \$100,000 line item for building funds. Or the committee could approve the reduced amount at \$167,875 and whenever construction is ready to begin on the facility, the Executive Committee could approve additional funding of \$100,000 for the facility.

Upon roll call vote, the following directors voted aye: D. Anderson, R. Anderson, Haak, Klosterman, Pellman and Royse. Those voting nay: none. Absent and not voting: none. Motion carried.

Director Klosterman referred to and explained the draft drawings for a building at the OIRS, which are included in the meeting materials for the committee's reference. These drawings are Phase 2 of a three part plan for the OIRS. Phase 1 is NDSU's rinsate and chemical storage facility, Phase 2 is construction of the building shell and insulation and Phase 3 would be finishing the building.

OAKES TEST AREA TITLE TRANSFER

Dale Esser, Irrigation Specialist, Garrison Diversion, provided a status report on the Oakes Test Area (OTA) Title Transfer, reporting that Dickey-Sargent Irrigation District (DSID) has made a purchase price offer for the OTA to the Bureau of Reclamation (Reclamation) in the amount of \$38,000. He explained the process for coming up with the offer, which was revenue based over 40 years.

Mr. Esser said if the offer is accepted, this is part of the title transfer agreement which has not been started yet. Another important step is DSID has completed and submitted a title transfer checklist. This is a boiler plate as to what will be included in the transfer.

Reclamation is currently evaluating whether the OTA qualifies under Bill S47, which is the legislative authority to transfer the test area. If it does not qualify, separate legislation would be required. Senator Hoeven has assured his assistance on this issue.

IRRIGATION UPDATE

Ryan Anderson, Engineer, Garrison Diversion, referred to the map included with the meeting materials. This shows the water service contracts for irrigation in 2019 totaling approximately 7,600 acres.

Mile Marker 0 and Mile Marker 0.4

Mr. Kovar reviewed the steps that need to be followed in ND Century Code if the landowner wishes to use Garrison Diversion's special assessment authority for an irrigation project. The board first created the improvement districts and authorized the engineering reports for Mile Marker Irrigation Projects 0 and 0.4. The engineering report and the detailed plans and specifications have been received and reviewed. The next step is to recommend approval of the resolutions approving these reports, copies which are attached to these minutes as Annex III and IV respectively.

Mr. Anderson referred to and reviewed the portions of the plans and specs for each of the projects. Also included for the committee's information are copies of the advertisements for bids and bid forms.

Motion by Director Klosterman to recommend approval of the resolution approving the engineer's report and detailed plans and specifications for Irrigation Improvement District No. 2019-1 (Mile Marker 0) to the full board. Second by Director R. Anderson. Upon roll call vote, the following directors voted aye: D. Anderson, R. Anderson, Haak, Klosterman, Pellman and Royse. Those voting nay: none. Motion carried.

Motion by Director Pellman to recommend approval of the resolution approving the engineer's report and detailed plans and specifications for Irrigation Improvement District No. 2019-2 (Mile Marker 0.4) to the full board. Second by Director Klosterman. Upon roll call vote, the following directors voted aye: D. Anderson, R. Anderson, Haak, Klosterman, Pellman and Royse. Those voting nay: none. Motion carried.

ND IRRIGATION ASSOCIATION REPORT

Lance Gaebe, North Dakota Irrigation Association, reported on the ND Irrigation Association projects and activities. A copy of his written report is attached to these minutes as Annex III.

OTHER BUSINESS

There being no further business to come before the committee, the meeting adjourned at 10:50 a.m.

(SEAL)

Dave Anderson, Chairman

Kip Kovar, Secretary

REGISTRATION

Agriculture and Natural Resources Committee
Carrington, North Dakota
June 6, 2019

NAME	ADDRESS
Kimberly Cook	GDCD
Chad Lamont DALE ESSER	GDCD Director GDCD
Steve Metzger Kenny Rogers	GDCD Director, Foster Co.
Ryan Anderson	GDCD
Kp Kovan	GDCD
Jim Pellman	EDCB Director
Ovane DeKrey	GDCD
KEN ROTTE	GDCD
Dave Anderson	GDCD
Rick Anderson	GDCD
Brett Joachim	AEZS
Mami Monahan	GDCD
Ken Vein	GDCD
Lisa Schaefer	GDCD

Oakes Irrigation Research Site - Robert Titus Research Farm
NDSU Carrington Research Extension Center
Budget Proposal for Fiscal Year 2020

Budget Category	Proposed 2020 Budget
Personnel	
Salaries	191,200
Fringe Benefits	89,500
Total Personnel Cost	280,700
Operating	
Travel	12,000
Utilities	12,000
Repairs	14,000
Supplies	20,000
Miscellaneous (Misc:Communications, fees, insurance, etc)	14,000
Total Operating Cost	72,000
Other Direct Costs	
One-Time Expenses	
Used Tractor	25,000
Soil Finish Implement	8,000
Heavy Harrow	6,000
Bobcat attachments	900
Administration	9,000
Total Other Direct Cost	48,900
Total Expenses	401,600
Revenues	
Garrison Diversion Conservancy District	167,875
ND State Appropriation via CREC	100,000
Research Grants and Contracts	85,000
Expected Carryover	35,000
Other	5,000
Total Revenues	392,875

Oakes Irrigation Research Site - Robert Titus Research Farm
NDSU Carrington Research Extension Center
Budget Proposal for Fiscal Year 2020

GDCD Budget Request	167,875
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GARRISON DIVERSION CONSERVANCY DISTRICT

**RESOLUTION APPROVING ENGINEER'S REPORT AND
DETAILED PLANS AND SPECIFICATIONS FOR
IRRIGATION IMPROVEMENT DISTRICT NO. 2019-1**

BE IT RESOLVED by the Board of Directors of Garrison Diversion Conservancy District (the "District") as follows:

1. This governing body has received the engineer's report as to the general nature, purpose and feasibility of the proposed improvement in and for Irrigation Improvement District No. 2019-1. The report is hereby approved and the same shall be filed in the District office and shall remain on file in the District office subject to inspection by anyone interested therein.

2. This governing body has also received the engineer's detailed plans and specifications for construction of the proposed improvement in and for Irrigation Improvement District No. 2019-1, consisting of a central supply work, pumps, piping and related facilities which are necessary or reasonably incidental to the completion of Mile Marker 0 Irrigation Project (the "Project"), and the plans and specifications are hereby approved. The engineer shall retain a copy of the plans and specifications and estimates that have been prepared for the Project and shall furnish copies at the request of any person at a reasonable cost. The plans, specifications and estimates shall be filed in the District office and shall remain on file in the District office subject to inspection by anyone interested therein.

3. The Secretary is hereby authorized and directed to provide written notice to each affected landowner setting forth the probable total cost of the project, the landowner's share of the project cost, the portion of the landowner's property, if any, to be condemned for the project, and when and where votes concerning the proposed project may be filed.

4. The Secretary is also authorized to publish Notice of Project in newspapers of general circulation in the area in which the affected landowners reside and in the official county newspaper of each county in which the benefited lands are located at least twenty-one (21) days before the deadline for filing votes on the project.

Dated: _____

GARRISON DIVERSION
CONSERVANCY DISTRICT

Chairman

ATTEST:

Secretary

GARRISON DIVERSION CONSERVANCY DISTRICT

**RESOLUTION APPROVING ENGINEER'S REPORT AND
DETAILED PLANS AND SPECIFICATIONS FOR
IRRIGATION IMPROVEMENT DISTRICT NO. 2019-2**

BE IT RESOLVED by the Board of Directors of Garrison Diversion Conservancy District (the "District") as follows:

1. This governing body has received the engineer's report as to the general nature, purpose and feasibility of the proposed improvement in and for Irrigation Improvement District No. 2019-2. The report is hereby approved and the same shall be filed in the District office and shall remain on file in the District office subject to inspection by anyone interested therein.

2. This governing body has also received the engineer's detailed plans and specifications for construction of the proposed improvement in and for Irrigation Improvement District No. 2019-2, consisting of a central supply work, pumps, piping and related facilities which are necessary or reasonably incidental to the completion of Mile Marker 0.4 Irrigation Project (the "Project"), and the plans and specifications are hereby approved. The engineer shall retain a copy of the plans and specifications and estimates that have been prepared for the Project and shall furnish copies at the request of any person at a reasonable cost. The plans, specifications and estimates shall be filed in the District office and shall remain on file in the District office subject to inspection by anyone interested therein.

3. The Secretary is hereby authorized and directed to provide written notice to each affected landowner setting forth the probable total cost of the project, the landowner's share of the project cost, the portion of the landowner's property, if any, to be condemned for the project, and when and where votes concerning the proposed project may be filed.

4. The Secretary is also authorized to publish Notice of Project in newspapers of general circulation in the area in which the affected landowners reside and in the official county newspaper of each county in which the benefited lands are located at least twenty-one (21) days before the deadline for filing votes on the project.

Dated: _____

GARRISON DIVERSION
CONSERVANCY DISTRICT

Chairman

ATTEST:

Secretary